



Minutes
Staff Advisory Council Meeting
August 25, 2022
12:00 – 1:00 p.m.
Executive Conference Room

Attendees: Philip Curry, Candace Jackson, Kelsey Mathis, Alicia McClendon, Alnetta Morris, Glenda Ross

I. Report from Administration

There was no report from administration since Susan Johnson has been out.

II. Approval of July 2022 Meeting Minutes

- a. Motion to approve – Alnetta Morris
- b. Motion seconded – Philip Curry

III. Department Reports

- a. Community Outreach and Engagement/Student Accessibility Services

Alnetta provided the following update for Community Outreach and Engagement and Student Accessibility Services:

- There will be a food truck in Lot E on the 1st and 3rd Tuesday of the month from 11:00 a.m. – 2:00 p.m. beginning on September 6th. The trucks will be different each time with the first truck being [918 War Room](#).
- She is working on a family and friends' day for OSU-Tulsa staff and faculty at Andy B's. The tentative day/time is 4:00 p.m. on Saturday, September 17, 2022.
- The 'What does credit have to do with me?' workshop will be on Saturday, September 10, 2022 at 10:00 a.m.
- The 'How to turn bye into buy' workshop will be on Saturday, September 24, 2022 at 10:00 a.m.
- 'Talk, Read and Sing' will continue to be the last Tuesday of the month.
- Alnetta, Ashley, Pricilla and Beverly are going to East Central Middle School on September 6th, 7th and 8th to encourage students to begin thinking about higher education.
- Jenks Pre-Collegiate Conference will be Wednesday, November 4th. Union's will be Wednesday, October 25th. Alnetta is working to get the conferences for McClain, Webster and Central scheduled.
- Chantel Ward is now also serving CHS graduate students to meet their accessibility needs.

- a. Enrollment Services/ International Student Services

Glenda informed SAC that Monday, August 29th is the last day of unrestricted enrollment. She also announced that International Student Services was able to coordinate with Erika Teel, so that international students can receive their TB test from the wellness center. This is helpful because they were having to get their entire health screening done in Stillwater.

- b. Advising



Philip reported that the advisors meet with walk-ins last week and are currently focused on encouraging second year College Park students to sit in on an OSU-Tulsa course to get a feel for the next step.

c. Marketing and Communication Services

Alicia reported that Aaron Campbell and Makenzie Massey have been working on digital content to use on social media platforms including TikTok. Marketing is also working to promote College Park and handling other first week of school things as usual.

d. Academic Affairs

Kelsey had no report for Academic Affairs.

e. Student Services/Wellness Center/Career Services

Candace reported that Danielle Brown will be starting ‘Walking Wednesday’ once a month from 12:00 p.m. – 1:00 p.m. Interested individuals can meet in the North Hall Lobby on August 31st, September 7th, October 12th, and November 16th. Danielle has also put together a blood drive on September 6th and a self defense class in the Wellness Center from 5:30 p.m. – 7:30 p.m. on Wednesday, September 21, 2022.

Candace also reminded SAC that the Student Organization Fair will be Monday, August 29, 2022 – Thursday, September 1, 2022 in the North Hall Lobby.

f. United Way

Candace is the 2022 United Way Chair. OSU-Tulsa is signed up for the Day of Caring on Friday, September 16, 2022 from 9:00 a.m. – 12:30 p.m. at Family and Children’s Services. The Day of Caring volunteer positions currently full. Candace will meet with the CHS campaign chair next week to coordinate details. She will also be setting up a meeting with the committee around the week of September 5th. More information on the 2022 campaign is forthcoming.

g. Library

Vanessa was not present, so there was no report from the library.

IV. Discussion

a. Location of next There and Back Again

We will use the Tuesday food trucks in Lot E instead of ‘There and Back Again’ beginning on September 6th.

b. Lunch and Learn

Kelsey suggested putting together a monthly lunch and learn where staff members share their interests over the lunch hour. Will discuss more in the spring, but ideas include social media info by Jamie Edford, finances with Ashley Jackson, knitting basics with Kelsey Mathis and Candace Jackson, and lock safety with Paul Fairfield.

c. OSU-Tulsa Boo

Candace is emailing OSU-Tulsa administration for approval.

d. Ice Cream Social



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The mobile ice cream social was a success, and we would like to do this again in the future. Thank you to Vanessa for making the ice cream hats and decorating the cooler. We may do a traveling hot chocolate cart in the future as well.