

Minutes

Staff Advisory Council Meeting

December 16th, 2021

12pm - 1pm

Executive Board Room, 2nd Floor Admin.

Member Attendees: : Alnetta Morris, Candace Jackson, Alicia McClendon, Susan Johnson, Karen Castle, Tom Thorisch, Sherry Cleeg, Chantele Ward / zoom

- I. Approval of October 2021 Meeting Minutes
 - a. Motion to approve – Tom Thorisch
 - b. Motion seconded – Alicia McClendon
 - c. Minutes approved
- II. Administration Report - Dr. Susan Johnson
 - a. Discussion points –
 - i. There will be new faculty and courses for fall 2022
 - ii. RN to BSN is under consideration for OSU-Tulsa; it would be an undergraduate degree
 - iii. There is a space utilization task force underway; their first meeting was 2 weeks ago; they are reviewing all areas on campus for space usage
 - iv. A DEI task force is being created for the Tulsa campus and is under the leadership of Nekki Reagan-Neeley
 - v. Budget meetings will begin in January for FY 23
 - vi. There is discussion of an extension building being added to the Tulsa campus
 - vii. The Jon Hope Franklin Library is being reviewed and plans are under revision
- III. Department Reports
 - a. Library
 - i. Dr. Stephens walked through the Main Hall Library and made suggestions for a weeding project; nearly 12,000 titles have been weeded so far.
 - ii. Planning instruction workshops for spring 2022, these will be virtual.
 - iii. Students are asking about when the Main Hall Library will re-open.
 - b. Marketing
 - i. End of year promotional for Center for Poets and Writers.
 - ii. Updating Academic Calendars, web site updates.
 - iii. January 17 Martin Luther King Walk. If too cold, possible inside busses.
 - iv. Union HS auditorium or gymnasium (?) targeted as facility for the May 2022 graduation.
 - c. Advising

- i. Reaching out to students about spring 2022
 - ii. Sam is leaving
 - iii. New recruitment manager, Megan Pitt, begins in January
 - d. Campus/Student Services
 - i. The TRHT is sponsoring two trips to Greenwood Rising on January 18th for the National Day of Racial Healing
 - ii. Welcome Week will be January 10th-13th; food and t-shirts will be give out to students
 - iii. Student Organization Fair will be January 17th -21st
 - iv. A day for caring and sharing on December 20th at Green Country Nursing Home – an Alzheimer’s facility; she partnered with several local agencies to collect dolls, blankets, headphones, etc. for patients. She also has gifts for their staff
 - v. January 17th, 2022 is the MLK Day Parade; let her know if you want to participate

IV. Ideas for future SAC events/meetings

- a. Coffee bar visits
- b. Staff appreciation gifts, snacks, hot chocolate, etc
- c. Perhaps some monthly or semester activities: door dash pick up lunches for council members, group orders.
- d. Social activities: rock climbing

V. Next Meeting – January 27th, 2021