Welcome to New student Orientation
Hello!

JJ Smith
Assistant Director of Student Services
Deputy Title IX Coordinator
OSU-Tulsa Student Conduct Officer
Overview

1. Important information you need to know
2. Review services available
3. Question & Answer
4. Tour of campus
Reading Your Schedule

NCB = North Hall
MCB = Main Hall
Parking Permits

We don’t use them!

We have plenty of parking.
Student I.D.’s
North Hall 130
Monday – Thursday from 8 a.m. – 6 p.m.
Friday from 8 a.m. – 5 p.m.

You will need your OSU I.D. for the Wellness Center, Computer Lab, Library, to ride the OSU Shuttle & many other campus services.

The first one is FREE. You will be charged a replacement fee if you lose your I.D.
How does OSU communicate with you?
Self Service, Desire to Learn & Okey

Students are given access to three computing systems used to manage academic and personal records, e-mail, and on-line classes. Each system stands alone and is administered independently. Information in each of the systems is synchronized nightly. It’s important to know how and when to use each system.
OSU will use all three systems to communicate with you.

**Self Service**
Self Service is where you add/drop classes, view your grades, accept and reject financial aid/scholarships, update personal information, request and transcript, etc.

**O-Key**
“O-Key” is short for Orange Key, and is the information account management system used by OSU for email and a host of other functions including Wi-Fi login, campus computer log-in, enrollment and Self Service.

**Desire2Learn (D2L)**
D2L is the online classroom system. It’s very similar to blackboard.
Key items to look for in your email…

**Campus Life Weekly Email**
This email will list any campus activities, scholarship opportunities, intramural sports, special programs, etc.

**The Current**
OSU-Tulsa’s newsletter, featuring headlines, programs of interest and other timely news.

**News and Advisories**
OSU-Tulsa will send important information regarding campus closures and other notices.

**OSU Official Correspondence**
Important information from the university. Certain offices will only send to your OSU address. You can choose to forward your OSU email to an address you use frequently.
Other ways to stay informed...

OSU-Tulsa Home Page
  • Front Page for big events (campus closings)
  • Events Calendar

Social Media
  • Facebook
  • Twitter

TV Monitors/Digi Signs around campus
Title IX

“No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance.”


1is2many@tulsa.okstate.edu
What is prohibited under Title IX?

- Domestic Violence
- Sexual Harassment
- Sexual Exploitation
- Stalking
- Sexual Violence
- Dating Violence
- Gender-Based Harassment or Discrimination
- Retaliation
Title IX Applies To...

Everyone!
Female, male, gender non-conforming students, faculty, staff, visitors, and third parties.

Everything!
Academics, co-curricular programs, social activities, field trips, study abroad, clinics, etc.

 Everywhere!
Incidents that occur on and off-campus.

1is2manytulsa.okstate.edu
What is OSU required to do?

- take immediate & appropriate steps to investigate what occurred
- take prompt & effective action to end the harassment
- remedy its effects
- prevent it from reoccurring

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What are an individual’s rights under Title IX?
Confidential Reporting Options

OSU-Tulsa
Victim’s Advocate
Karen Castle
918-200-5595

OSU-Tulsa
Counseling Clinic
Main Hall 2419
918-594-8568

DVIS 24 Hour Crisis Line
918-743-5763

DVIS Non-Crisis Line
918-585-3163

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Please note…

Almost every staff and faculty member at OSU are considered “Responsible Employees” and are required to report all the details of an incident (including the identities of both the victim and alleged perpetrator) to the Title IX Coordinator.

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Filing an official report with OSU

**Nekki Reagan_neeley**
Title IX Deputy Coordinator
Chief Student Conduct Officer
North Hall 204
918-594-8234
emonica.reagan@okstate.edu

**JJ Smith**
Title IX Deputy Coordinator
Student Conduct Officer
North Hall 130
918-594-8450
jj.smith@okstate.edu

**OSU-Tulsa Campus Police**
Main Hall 1401
918-594-8123
1is2manytulsa.okstate.edu
OSU-Tulsa police officers are certified by the State of Oklahoma as Peace Officers. They have received training at the police academy along with police recruits from other law enforcement agencies.

The OSU-Tulsa Campus Police Office is on campus 24 hours a day 365 days a year. They are here to make sure you can pursue your educational goals in a safe environment.

Please never hesitate to contact campus police for assistance.
Ways to Stay Safe on Campus

- Cowboy Guardian
- Cowboy Alert
- Timely Warnings
WITH THIS APP YOU CAN:

• Set a Safety Timer – Notify OSU-Tulsa Police to check in on you if you are walking to your car or traveling on campus.

• Manage and Message Your Guardians – Invite family, friends, or others to be your Guardian, and communicate with them within the app as needed. Your primary guardian is OSU-Tulsa Police.

• Easy Emergency Communication – Call OSU-Tulsa Police directly for help if you are in trouble. Send text tips – including photos – if you see something suspicious.

Download the FREE Rave Guardian safety app and activate it using your okstate.edu email address to check in with OSU-Tulsa Police to help you stay safe on campus.
OSU and OSU-Tulsa use the Cowboy Alert system to notify students, faculty and staff in an emergency. Notifications may be sent for events including:

- A campus intruder
- Acts of terrorism
- Biohazard threats

In a situation deemed an emergency, OSU-Tulsa officials will send a text message to registered members of the OSU-Tulsa community with information regarding the event and how to proceed.

It is important to note that alerts will not be used for weather-related events unless the situation poses a threat to the lives of people on campus.
Timely Warnings

To help prevent crimes or serious incidents, the University Police department, in conjunction with other departments on campus, issue Timely Warnings to notify community members about crimes or other serious incidents in and around our community.
Student Services

How can we help you?
OSU assigns academic advisors based on major.

**College of Arts and Sciences**
- Angel Ray
- Allison Tifft

**Spears School of Business**
- Alicia Buxton
- Beverly Morris
- Kelley Smallwood
- Sarah Vizza

**College of Human Sciences**
- Priscilla Boegh
- Crisann Hanes

**College of Engineering**
- Ron Knight

**Undecided Students**
- Amber Mullins
Undergraduate students are required to meet with their academic advisor prior to enrollment each semester.

Advisement offers a few walk-in days each semester, but it’s better to plan ahead and make your appointment two weeks prior to your enrollment date.
Are you enrolled at TCC and OSU-Tulsa?

OSU-Tulsa academic advisors hold office hours at the Metro, Northeast & Southeast campuses of TCC.

<table>
<thead>
<tr>
<th>TCC Northeast</th>
<th>TCC Southeast</th>
<th>TCC Metro</th>
</tr>
</thead>
<tbody>
<tr>
<td>(918)595-8442</td>
<td>(918)595-8656</td>
<td>(918)595-8017</td>
</tr>
</tbody>
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TCC Advisor at OSU-Tulsa
918-594-8432
North Hall 130
Tuesday’s from 1-5 p.m.
No appointment necessary.

The TCC Advisor can print official TCC transcripts.
Are you pursuing a career that requires graduate school?

Do you think graduate school is somewhere in your future?

Do you want to earn graduate credit as an undergraduate student?

If you answered “yes” to any of these questions, you should meet with someone in the Graduate Student Services Center!
Financial aid is designed to supplement the resources of students and families in paying for a college education. Much of the aid is made available through federal, state and institutional programs. Financial aid can be in the form of scholarships, grants, work-study employment or loan programs. If you qualify, you may be offered combinations of these types of aid depending on your financial need and the funds available.

Stop in for a visit. No appointment necessary!
 Scholarships & Financial Aid Continued…

- **File your FAFSA** (www.fafsa.gov)
  - NEVER pay to fill out the FAFSA (Free Application for Federal Student Aid)
  - OSU in Stillwater and in Tulsa use the same school code (003170)
  - You don’t have to accept the loans and you might be eligible for grants!

- **Your admission application is your OSU General Scholarship application.**

- **Ask if other scholarships applications are available.**
  - Each college has its own scholarship application. The deadline dates and process varies from college to college.
  - Several outside organizations offer scholarships and the and the Financial Aid Office can help you locate those applications.
How does financial aid work for dually enrolled students?

Consortium Agreements are available for OSU-Tulsa students taking courses through TCC but you must follow these guidelines:

1.) You must complete the FAFSA and include the OSU school code. Please note that you must take at least 1 credit hour at OSU to receive financial aid through OSU.

2.) You must be admitted to OSU as a degree-seeking student.

3.) Your OSU Academic Advisor must approve the TCC courses. Your OSU Advisor will furnish you with a TCC Drop Prevention Form to prevent de-enrollment.

4.) speak with the OSU Financial Aid Office to verify your award package.

Your aid will be dispersed through OSU.
You will make direct payment to TCC out of the reimbursement you receive.
Where/How to Pay Your Bill

• On Campus: Bursar’s Office, 1st Administration Hall (918)594-8320

• By Mail: OSU-Tulsa Bursar’s Office 700 N Greenwood Ave. Tulsa, OK 74106-0700

• Online: http://prodosu.okstate.edu
Non-Payment or Non-Attendance DOES NOT Constitute Withdrawal from a Class

First day of classes
Last day to add a class (nonrestrictive)
Last day to drop or withdraw with no grade*
Last day to add a class (restrictive)
Last day to drop with automatic grade of “W”**
Last day to drop a class (automatic "W")
Last day to withdraw from ALL classes (assigned "W" or "F")

See Online Schedule
See Online Schedule
See Online Schedule
See Online Schedule
See Online Schedule
See Online Schedule
See Online Schedule

Pay close attention to deadlines for inter-session and short-term courses.
Payment Options

**Payment arrangements** must be made by a specific date each semester. Please check with the bursar for the specific date each semester.

**Third-Party Billing:** Students who expect to receive tuition assistance from a third party may obtain a Third-Party Billing Application from the Bursar’s Office.
Career Services
North Hall 130
(918)594-8404
hireosugrads.com

Career Services is available to assist students who are seeking full-time, part-time or internship positions. Students are encouraged to register with Career Services as soon as possible to maximize opportunities.

Other services available through Career Services include:
- Career Assessments
- Job Postings & Resume Referrals
- Handouts & Resource Area
- Job Search Workshops
- Mock Interviews
- Resume and Cover Letter Assistance
- Career Fairs
OSU-Tulsa hosts a career fair every fall and spring semester. The companies that attend are interested in all majors and degrees. OSU-Stillwater hosts many other career fairs that we encourage you to attend as well. For a list of upcoming career fairs and the employers visiting campus go to HireOSUGrads.com.

The Career Services Office hosts several workshops each semester. Past topics include:

- Salary Negotiation
- Business Dinner Etiquette
- How to Prepare for the Career Fair
- Navigating the Career Fair
- Discovering Your Strengths
The OSU-Tulsa Counseling Center provides services to children over the age of 15, adolescents, and adults who are residents of the community, including students, staff and faculty affiliated with Oklahoma State University.

Services are provided by Counseling Psychology and Community Counseling Graduate Students and supervised by faculty members.
Counseling fees are based on a sliding scale system. Fees are determined by the total yearly income and the number of persons living in the home.

OSU students, faculty and staff receive the first five sessions free, and subsequent sessions are $10 each.

**Our Staff Are Trained To Work With The Following Symptoms, Problems, Or Related Issues:**
- Anxiety
- Relationship /Family Issues
- Sleep Disturbances
- Sexuality
- Substance Abuse
- Suicide
- Academic Problems
- Time Management
- Depression
- Trauma
- Eating Disorders
- Poor concentration
- Grief
- Work Transition
- Study Skills
Learning Services Center
North Hall 103
(918)594-8232
lsc.tulsa@okstate.edu

Need help with your writing or math assignments? Or do you just need some good advice on how to improve your study skills? If you feel that you could use some extra help in any of these areas, then come visit the Learning Services Center.

During one-on-one conferences, our consultants will help you with many types of writing assignments such as essays, research papers, creative writing and technical or business documents. Also, our tutors are available to assist you in a variety of math related assignments for business courses, engineering courses, and basic math courses.
OSU-Tulsa Learning Services Center offers testing services for the faculty and students at Oklahoma State University as well as non-OSU students in the community and state.

Proctored testing for online exams or exams from other universities/organizations including but not limited to the following:

- Make-up exams
- Independent Study Exams
- College-Level Examination Program (CLEP)
- Test of English Language Proficiency (TELP)
- Distance Learning Exams
- Miller's Analogy Test (MAT)
- GRE subject exam
- Compass Placement
Student Disability Services
North Hall 204
(918)594-8354

Student Disability Services (SDS) provides support services to students with disabilities and is committed to providing equal access to programs, services and activities.

- Instructor Notification
- Specialized Testing
- Classroom Accommodations
- Mobility Training
- Interpreter Services
- Assistive Technology
- Reader Service
- Additional Specific Services available as identified on an individual basis

Disability Services cannot make accommodations until a student signs up for services. Please call us!
OSU-Tulsa Library
1st Floor/Main Hall
(918)594-8130

OSU-Tulsa Library
Hours of Operation

Monday – Thursday 8:00 a.m. - 10:00 p.m.
Friday 8:00 a.m. - 5:00 p.m.
Saturday 9:00 a.m. – 5:00 p.m
Sunday 1:00 p.m. – 9:00 p.m

www.osu-tulsa.okstate.edu/library/
Learn how to use the Library
Instructional information on how to use the library and its services is available on the library’s home page. For individual Student Orientation Sessions, contact the Reference Desk at (918)594-8137 for an appointment.

Copy machines
Two copy machines are available in the Library and one is located outside the Library entrance/exit. Copies are $.10 per page.

Computers
Computers are available in the library for research purposes.

Group Study Rooms
Schedule group study rooms through the Library.
Computer Lab

Main Hall, 2302
(918)594-8043

Hours of Operation

Monday-Friday
7:30 a.m. - Midnight

Saturday
9:00 a.m. – 9:00 p.m.

Sunday
1:00 p.m. – 9:00 p.m.
The Minority Support Services Office provides students with a wide range of support services designed to meet their specific needs and ensure opportunities for a successful academic experience. This office provides academic, career, and financial counseling, and assists with social and personal concerns as well. We operate on an open door policy.
Wellness Center
North Hall 116
(918)594-8126

Student, faculty and staff membership is free of charge (a current OSU ID is required at time of enrollment). Alumni and spouses of faculty and staff, as well as other OSU system students, can join for $30 per semester.

Submit the online Wellness Center enrollment form to enroll. There is also a PDF version of the form available that may be printed, filled out and brought to the Wellness Center at North Hall 116.
Equipment & Facilities

The Wellness Center features a wide range of equipment for all fitness levels, locker rooms and storage cubbies for member convenience.

CARDIO EQUIPMENT
3 treadmills
3 ellipticals
1 upright bike
3 recumbent bikes
1 rowing machine

WEIGHT MACHINES
10 pre-loaded machines
1 bench station
1 squat rack
1 smith machine
1 cross-trainer machine

ADDITIONAL ACCESSORIES
3 fitness balls
5 medicine balls
Resistance bands of varying levels
Ab/stretching mats

OUTDOORS
Quarter-mile run/walk path
Wellness Center Services

- Equipment Orientation
- Fitness Assessment
- Personal Training Sessions
- Personalized Fitness Plans
- Blood Pressure Screenings
- Body Composition Analysis
- Nutritional Advice
- Health Education Sessions
- Health Fairs
The OSU-Tulsa Fitness Studio is located across from the Wellness Center in North Hall 117. The studio offers wellness classes throughout the week and hosts lunch and learns, clinics and other wellness programs.

The Fitness Studio and all classes are available free of charge to students, faculty and staff.

Classes vary from semester to semester, but have included Yoga, Power Yoga, Barre, Zumba and Step Aerobics.
OSU-Tulsa and TCC have partnered to offer students a full schedule of events such as volleyball, indoor soccer, flag football, basketball and much more.

To sign up for a sport or for additional information, see a Wellness Center Attendant in North Hall 116 or call (918)594-8126.
An advanced registered nurse practitioner and certified medical assistants are available to assist patients with general health care needs on a walk-in basis.

All current OSU-Tulsa students, faculty and staff are eligible for services at the clinic.

Fees are comparable to those charged at the health clinic at OSU-Stillwater. Insurance is accepted.
Student Health Insurance

Students who need to obtain health insurance while attending OSU may contact the following companies for information regarding term health insurance policies:

1) Assurant Health – Open to all OSU-Tulsa students
   1-800-800-5453
   www.stminsurance.com

2) Academic Health Plans – Open to international students and scholars attending OSU-Tulsa classes (for students, visiting faculty, and their families holding F1 or FJ visas)
   1-888-308-7320 Extension 101
   www.academichealthplans.com
OSU-Tulsa Campus Life works to enhance student success by offering a wide range of opportunities for students to develop socially, personally and professionally.
Student Clubs & Organizations

African American Student Association (AASA)
American Association of Airport Executives (AAAE)
American Society of Mechanical Engineers (ASME)
Educational Psychology Student Society (EPS2)
Health Promotion Club
Human Development and Family Science Club (HDFS Club)
Institute of Electrical and Electronics Engineers (IEEE)
International Student Association (iSO)
M.S. in Counseling Society
National Student Speech, Learning & Hearing Association (NSSLHA)
Omicron Tau Theta
Phi Beta Lambda
Tau Sigma National Honor Society
Discounted Tickets

Tulsa Zoo & Living Museum
Children’s Tickets $2.00  Adult Tickets $5.00

Oklahoma Aquarium
Tickets $10.00 (limit 5 total/semester)

B&B (formerly Dickinson) Movie Theater Tickets
Tickets $5.00 (limit 5/semester)

AMC Movie Theater
Tickets $5.00 (limit 5/semester)

All Star Sports Complex
Children’s Tickets $2.00  Adult Tickets $4.00

Campus Life purchases tickets to various performances/seasonal events in Tulsa. Read your Campus Life Weekly email to stay up-to-date with our latest offerings.

All of these tickets may be purchased in 130 North Hall Monday-Thursday 8 a.m.—6 p.m. & Friday from 8-5 p.m.
Institutional Memberships

OSU-Tulsa has institutional memberships to

Gilcrease Museum
&
Philbrook Museum

Simply show your I.D. at either of these museums and enjoy free admission. General admission only, special events not covered by membership.

In addition to free admission, Gilcrease also provides a discount in the museum store, The Restaurant at Gilcrease and on enrollment fees for classes and seminars.
Did you know?

OSU-Tulsa is located near the heart of downtown Tulsa. We are close to the Brady Arts District, the Blue Dome District, ONEOK Field and the BOK Center. Visit www.tulsadowntown.org for more information on these great downtown areas.
OSU Athletic Event Tickets

All Sports Pass

General Admission Seating: $250
The All Sports Pass includes access to all ticketed OSU Sports.

The ALL Sports Pass Branch Campus Order Form may be picked up in Campus Life (130 North Hall).

Branch campus students and spouse/dependent tickets will need to fill out the respective order form and return it with a copy of your student I.D. card to the OSU Ticket Office at:

FAX: 405-744-5538 or MAIL: OSU Ticket Office
136 Athletics Center
Stillwater, OK 74078

Branch campus students will be issued an activity card that will be used as their All Sports Pass. This pass cannot be replaced, reissued, or reprinted.
Frequently Asked Questions…

Will cards be available for spouses and/or dependents?
Yes, an All Sports Card will be available for spouses and/or dependent(s) of an Oklahoma State student. You will need to fill out the form and provide documentation that proves that the individual(s) you are buying the card(s) for are your spouse and/or dependent(s). However, the card will only work for the designated sport and will not allow entrance to other OSU athletic events.

If I purchased a spouse/dependent card previously, do I have to provide documentation again?
Yes. Every year you purchase a dependent or spouse card, you will need to provide the correct documentation.

May I get a replacement spouse/dependent card if I lose the card or it is stolen?
No. The spouse/dependent cards are irreplaceable. You will not be issued a second card if the first card is lost or stolen.
BOB, OSU’s Big Orange Bus, is a shuttle service between the Stillwater and Tulsa campuses.

**Cost:**
Students - $7.50 one way ($15 round trip)
All others - $13 one way ($26 round trip)

Several trips daily from each campus Monday - Friday

- Big, comfy buses
- Cheaper than driving
- Study while you ride
- No parking hassles
- Convenient schedules

In Tulsa, call (918)594-8332
In Stillwater, call (405)744-7100
Remember…
We’re one University with multiple campuses.
You are an OSU student!
Questions?