Minutes
Staff Advisory Council Meeting
December 16th, 2021
12pm - 1pm
Executive Board Room, 2nd Floor Admin.

Member Attendees: Alnetta Morris, Candace Jackson, Alicia McClendon, Susan Johnson, Karen Castle, Tom Thorisch, Sherry Cleeg, Chantele Ward / zoom

I. Approval of October 2021 Meeting Minutes
   a. Motion to approve – Tom Thorisch
   b. Motion seconded – Alicia McClendon
   c. Minutes approved

II. Administration Report - Dr. Susan Johnson
   a. Discussion points –
      i. There will be new faculty and courses for fall 2022
      ii. RN to BSN is under consideration for OSU-Tulsa; it would be an undergraduate degree
      iii. There is a space utilization task force underway; their first meeting was 2 weeks ago; they are reviewing all areas on campus for space usage
      iv. A DEI task force is being created for the Tulsa campus and is under the leadership of Nekki Reagan-Neeley
      v. Budget meetings will begin in January for FY 23
      vi. There is discussion of an extension building being added to the Tulsa campus
      vii. The Jon Hope Franklin Library is being reviewed and plans are under revision

III. Department Reports
   a. Library
      i. Dr. Stephens walked through the Main Hall Library and made suggestions for a weeding project; nearly 12,000 titles have been weeded so far.
      ii. Planning instruction workshops for spring 2022, these will be virtual.
      iii. Students are asking about when the Main Hall Library will re-open.
   b. Marketing
      i. End of year promotional for Center for Poets and Writers.
      ii. Updating Academic Calendars, web site updates.
      iii. January 17 Martin Luther King Walk. If too cold, possible inside busses.
      iv. Union HS auditorium or gymnasium (?) targeted as facility for the May 2022 graduation.
   c. Advising
i. Reaching out to students about spring 2022
ii. Sam is leaving
iii. New recruitment manager, Megan Pitt, begins in January
d. Campus/Student Services
   i. The TRHT is sponsoring two trips to Greenwood Rising on January 18th for the National Day of Racial Healing
   ii. Welcome Week will be January 10th-13th; food and t-shirts will be give out to students
   iii. Student Organization Fair will be January 17th -21st
   iv. A day for caring and sharing on December 20th at Green Country Nursing Home – an Alzheimer’s facility; she partnered with several local agencies to collect dolls, blankets, headphones, etc. for patients. She also has gifts for their staff
   v. January 17th, 2022 is the MLK Day Parade; let her know if you want to participate

IV. Ideas for future SAC events/meetings
   a. Coffee bar visits
   b. Staff appreciation gifts, snacks, hot chocolate, etc
   c. Perhaps some monthly or semester activities: door dash pick up lunches for council members, group orders.
   d. Social activities: rock climbing

V. Next Meeting – January 27th, 2021