

Minutes

Staff Advisory Council Meeting

July 29th, 2021
12pm - 1pm
IT Conference Room
Main Hall 2327
w/Zoom Meeting Link

Member Attendees: Oliva Woody, Tom Thorisch, Alicia McClendon, Candace Jackson, Margaret Perdue, Chantele Ward, Karen Castle, Alnetta Morris

Guest attendees: Captain Michael Galbraith, Kim McCrackin

- I. Approval of June 2021 Meeting Minutes
 - a. Olivia Woody will send June 2021 to SAC members.
 - b. Members will review and approve by email.
- II. Report from Campus Police
 - a. Captain Michael Galbraith
 - i. Discussion points –
 - a. June 2021 was a very busy month for OSU Tulsa Campus Police
 - i. Events included President Biden’s visit, Tulsa Race Massacre Centennial and Ironman Race.
 - b. Campus police is currently hiring for one (1) full time officer for the Tulsa Campus.
 - c. Tulsa and Stillwater campus police have merged.
 - i. Benefits of the merger include -
 1. Operational Emergency Operations Center.
 2. Ability to pull officers from one campus to the other as needed.
 3. Better equipment and more access to trainings.
 - d. Guardian App
 - i. Free phone app used by several college campus’
 - ii. Features include “check-in” which notifies designee if phone user does not arrive at indicated point within a certain amount of time.
 - e. COVID
 - i. No change to OSU Tulsa policy, as of yet.
 - f. Downtown homeless population

- i. Captain Galbraith discussed how best to handle interactions with the homeless population and reminded staff to call campus police if they ever felt uncomfortable in these interactions.

III. Committee Assignments

i. Discussion Points -

1. President Oliva Woody noted the SAC committee sign ups have been moved to a digital format.
 - a. Link attached on current meeting digital invitation.

IV. Staff Olympics

a. Discussion Points -

- i. Karen Castle updated the committee on the upcoming OSU Tulsa Staff Olympics.
 1. The event will take place on July 30th, 2021 from 3pm to 5pm.
 2. Event has been moved inside due to extreme heat.
 3. Event began with a torch run, which was filmed and posted to social media.
 4. After participating in games, staff members will attend a No-Talent Show and a Staff Awards program.

V. Locations of Upcoming Meetings

a. Discussion Points –

- i. As OSU Tulsa is allowing in-person meetings, SAC meetings will be held in different locations.
 1. August – Campus Police EOC room.
 - a. Captain Galbraith to make arrangements.
 2. September – Tulsa Room
 - a. Oliva Woody and Tom Thorisch to make arrangements.
- ii. SAC is a welcoming organization and encourages staff participation.

VI. Department Reports

a. Student Services/Disability Services

- i. Very busy with new students including new College Park students.
- ii. New Student Welcome Days
 1. August 17th, 18th, 19th, 2021
- iii. College Park program has enrolled over thirty students.
 1. Not all new students request help from Disability Services.
 2. Those who do benefit from a variety of services –
 - a. Expanded test time
 - b. Private rooms for exams
 - c. Language and hearing interpreters
 - d. Some transcription services

b. Community Engagement

- i. Working on Back to School Bash

1. August 17th, 2021 from 5pm to 715pm, parking lot A
 2. Entertainment provide from local school bands, dance groups and youth organizations
 3. Free school supplies
 4. Representatives from local businesses, TPD and Tulsa Fire Dept.
- c. HRC
- i. Gearing up for Fall 2021
 - ii. Possible new industry connections will lead to new occupants on the research side.
- d. Administration
- i. Dr. Pamela Fry has announced her retirement
 - ii. Details on a retirement party will be forthcoming
 - iii. Dr. Shrum will be announcing leadership transition plans soon.
- e. Library
- i. Preparations underway for Fall 2021
 - ii. Contacting new faculty to familiarize them with library resources
 - iii. Working closely with Tulsa Community College library as part of combined College Park program
 - iv. Still housed in temporary building
- f. Marketing
- i. Working on several events related to Fall 2021
 - ii. Waiting on final approval to advertise some programs
 - iii. Working with Recruiting related to new video software to reach prospective students
- g. Testing Center
- h. Low traffic over the summer months
- i. As OSU implements mandatory math placement testing, traffic will increase significantly
- j. Possible change of hours in Fall of 2021
- i. Will report back

VII. Next Meeting – August 26th, 2021