

## Minutes

### Staff Advisory Council Meeting

June 24, 2021

12-1 p.m.

OSU-Tulsa, Main Hall 2327 (also broadcasted as a Zoom Meeting)

Member Attendees: Sherry Clegg, Mark Busenburg, Alnetta Morris, Candace Jackson, Olivia Woody, Karen Castle, Saira Nadeem, Chantele Ward, Alicia McClendon

Guest Attendee: Jamie Edford

- I. Welcome new members - Mark Busenburg, Alnetta Morris and Saira Nadeem
  
- II. Approval of April 2021 Meeting Minutes
  - A. Candace Jackson motioned to approve minutes.
  - B. Mark Busenburg seconded the motion.
    1. Minutes were approved.
  
- III. Report from Administration
  - A. Jamie Edford, Director of Marketing and Communications
    1. Discussion Points
      - a) OSU-Tulsa has been involved in the commemoration of the 1921 Tulsa Race Massacre Centennial and has hosted several events. Many of the events have involved help from Alnetta Morris, Community Engagement Specialist.
        - (1) 5:08 Sunrise Vigil - Vigil was held on June 1 at 5:08 a.m. to commemorate the start of the Tulsa Race Massacre.
        - (2) Move of the Early Black Settlers Exhibit. The exhibit was moved out of the B.S. Roberts Room and into the hallway of the Conference Center to be more accessible to the public. The exhibit can now be viewed anytime with business hours, M-F, 8 a.m.-5 p.m.
        - (3) Educating for Justice Non-Credit Workshop Series has started. The first workshop just concluded on June 16th and was led by John Whittington Franklin and Dr. Erica Townsend-Bell. The workshop covered the African Diaspora and next workshop will be led by Quraysh Ali Lansana and Phil Armstrong. The series is free for OSU students, faculty and staff. Those interested in attending the series can email [tulsa.news@okstate.edu](mailto:tulsa.news@okstate.edu) for more details.
      - b) 100 Points of Truth and Transformation initiative is still ongoing. There have been several events over the last few months

including some Community Outreach events geared towards children in the community.

- (1) Stache of Books Community Library, P3 Saturday School, STEM Camp, Youth Entrepreneurship 101 and more.
  - (2) The 100 Points calendar will continue to be updated at [tulsa.okstate.edu/100points](http://tulsa.okstate.edu/100points).
- c) OSU College of Professional Studies has launched. The degree offerings will be focused on professional, workforce relevant programs. OSU-Tulsa has partnered with companies like TTCU and Tulsa Police Department. The programs are designed for those who have been in the workforce for a long time and haven't had the opportunity to finish their degree or advance their career.
- (1) Degree programs are waiting to be approved at the State Regents level.
- d) Other Degree Program Updates
- (1) State Regents still to approve: History, Sociology and Psychology
  - (2) Recently approved: Accounting & Strategic Communications - Entertainment Media
- e) College Park
- (1) Visuals being installed on campus, signage etc. to welcome the 1st College Park cohort. Initial response to College Park has been well-received.
- f) Return to Normal for Fall
- (1) Communications went out this week from OSU Stillwater stating they will be returning to full capacity, more pre-pandemic classrooms. OSU-Tulsa recognizes that our students respond well to our hybrid offerings and we are continuing to review our programs and how to tailor our classes to what our students prefer.
  - (2) Masks will be welcomed and encouraged if staff want to wear them, but they will not be required.
- g) A Stately Affair - June 24, 2021
- (1) A bi-annual fundraising gala supporting scholarships for OSU-Tulsa and OSU CHS students.
  - (2) 2021 icons are Burns and Ann Hargis.

IV. Olivia Woody, SAC President - Discussion of next steps for SAC, goals for the next term

A. Increasing SAC's presence on campus

1. Encourage members to bring back what we discuss in SAC meetings to their departments. Department reports can cover general news in addition to staff-related news. We would like to be able to help spread the word on how we can help other departments or if there are possible volunteer opportunities.
2. Ideas for SAC events
  - a) All ideas are welcome. Ideas for upcoming events don't need to be just suggested by officers. Anyone with ideas can bring them

up at meetings or email Candace Jackson.

[candace.jackson@okstate.edu](mailto:candace.jackson@okstate.edu).

- B. Upcoming SAC Event - Tuesday, July 6 at 2 p.m.
  - a) Red White and Thank You – This will be a quick drinks and snacks event for staff members to stop by Main Hall Commons and pick up a refreshment. SAC members will be emailed next week to finalize the details.
- C. Committee Sign-Ups due by next meeting July 29
  - 1. Communications Committee
    - a) 1 Chair and 2 additional people needed to be on Communications Committee.
    - b) Communications Committee will be organizing emails, communications, promotions and possibly a newsletter.
  - 2. Rules & Procedures Committee
    - a) 1 Chair and 3 additional people needed to be on Rules & Procedures Committee
- D. Upcoming Meetings
  - 1. In-Person meetings will be resuming with meeting locations alternating around campus.
  - 2. Members can sign-up to volunteer to bring refreshments to future meetings.
  
- V. Department Reports
  - A. Administration (Karen Castle)
    - 1. Staff and Faculty event on July 30 - any ideas for the event are welcome. The event will be Olympic-themed and take place in the courtyard and Student Union.
    - 2. Minor and Hess Awards - Nominations are due June 25
    - 3. Ron Bussert has retired, Kevin Holmes' position is moving to OSU-CHS.
  - B. Student Accessibility Services (Chantele Lott)
    - 1. Helping Alnetta with Community Events
  - C. Community Engagement (Alnetta Morris)
    - 1. Upcoming STEM Force workshop July 12-15, geared towards middle and highschool students
    - 2. Working on Community Back to School Bash August 17, may be looking for volunteers closer to the event
  - D. Prospective Student Services (Saira Nadeem)
    - 1. Involved in helping provide info to prospective students about College of Professional Studies and College Park
    - 2. New recruiter joined the PSS team - Sam Alvarado
    - 3. Reconnect Event - July 21 - For adults that want to return to college and finish their degree
    - 4. PSS is working on revamping some recruiting methods, like utilizing video messaging and hoping to reach more younger students in addition to the working adult students.
  - E. IT (Mark Busenburg)

1. IT is working on an automated updating process that would help free up IT assistance during the day.
  - a) This would mean that staff wouldn't need to turn off their computers at the end of the day, the updates would push through overnight

F. Advising (Sherry Clegg)

1. Interviewing candidates for a new advisor that would be working with business program students
2. Advisors are back to normal advising and can see students in-person or virtually, whatever the student's preference is.

G. Library (Candace Jackson)

1. The Library is prepping for their potential move back the original library location, the move is still predicted for Fall 2021.
2. Tom Thorisch is hosting open Library Research Workshops on Zoom for students to bring their research questions - July 12 & 15
3. Candac Jackson will be leaving the library staff and taking on a new position in Student Services and Center for Truth, Racial Healing and Transformation starting in July.

H. Learning Services Center (Olivia Woody)

1. Testing Center has shifted back to offering testing on Fridays again.
2. Testing Center has been busy with Math Placement Exams, now that more programs are requiring this for students.

I. Marketing & Communications (Alicia McClendon)

1. Events are starting to pick up, Marketing has been helping promote OSU-Tulsa events as well as summer and fall enrollment.
2. Please reach out to Marketing if you have questions about submitting marketing requests or if anything on your department's website needs to be updated.

VI. Next Meeting - July 29 at 12 p.m. in Main Hall 2327 (Zoom option will be available as well.)