

OSU-Tulsa Staff Advisory Council Minutes

February 27th, 2020

1. Administration Update – Karen Castle

With the upcoming meeting of the Board of Regents in June hosted by OSU-Tulsa, Karen asked for the council's input for décor, particularly centerpieces, to help showcase and elegantly represent our campus. She presented the council with a table tent that will serve as the base of the centerpieces so members would have a starting point for any inspirational ideas.

2. Campus Police Update – Captain Michael Galbraith

- Captain Galbraith, who began his service on the OSU Tulsa campus 01/01/2020 and has been in the campus police industry for 20 years, shared with us the current developments on the current integration of Stillwater and Tulsa Campus Police. This integration allows for Tulsa Campus Police to access more resources including an upgraded, all-inclusive camera system, installation of new cameras in areas of campus that did not previously have coverage, and removing cameras that were no longer needed.
- Tulsa CP will have a position available soon to hire an additional full time officer. OSU Tulsa currently employs 8 officers.
- Officers will begin a new rotation of shifts going from 8 hour days to 10 hour days. This shift will allow two officers to be on duty in the evening hours.
- An active shooter training course is currently being developed between campus police and HR. The dates are still TBD at this time.
- OSU Tulsa will be receiving a new patrol vehicle from the Stillwater campus police to replace an older vehicle currently used by our campus police.
- Captain Galbraith also familiarized the council members with the new process of how calls will be received by campus police. The call will be sent to the Stillwater dispatch office after hours, so he stressed the importance of identifying one's self and stating which campus they are located on when making a call to campus police. They are continuing to work towards resolving current communication issues, especially through media resources to better educate the campus population.
- He provided each council member with his business card that provided his personal cell phone number and encouraged the members to not hesitate to contact him directly with any questions or concerns.

3. Fun Facts – Danielle Roper

- Danielle shared with the council about the resources available in North Hall at the Information Desk. One of the services is ShopOKState, the virtual bookstore through Stillwater campus. The virtual bookstore allows you to order and have the items shipped to OSU Tulsa for pick up. This includes books, apparel, and more! There are two shirt designs that are available for same day pick up at the Information Desk.
- The Market next to the desk also is a great resource for snacks, drinks, and general classroom supplies for students like scantrons, pens, pencils, etc. for purchase.
- Students can also access useful info handouts like the BOB schedule, Ellis Walker Woods Memorial guestbook and information postcards, and other campus related handouts.

4. Approval of January meeting minutes

Candace Jackson motioned to approve the minutes, Tom Thorisch seconded the motion. Motion passed.

5. SAC Activities

- We are planning Part II of the OSU Tulsa Campus Sculpture tour and picnic later this spring. Alicia McClendon sent out a poll for council members to vote on their preferred date in April to conduct the tour.
- SAC will continue to pass out service award thank-you notes and candy bars to staff members during the month they were hired at OSU Tulsa.
- Members also expressed interest in making another trip to a food truck event at the Guthrie Green in May.
- We will also conduct another Secret Staff Member event in June, after the first round was so successful. We will complete surveys and hand out staff assignments in May.

6. Department Reports

- Alicia McClendon shared that Marketing is currently working on several projects that are keeping them busy. They are very pleased with the connections they have made with News on 6 to get shout-outs for OSU Tulsa in the news. She also encouraged staff members to reach out to her for social media posts to highlight current and upcoming events: things like Black History month in February, the upcoming anniversary of the Tulsa Race Riots, and other cause awareness days relatable to our campus and campus organizations.
- Meg Perdue enjoyed sharing how the HRC continues to further “open” its doors and bridge the gap between their facility and the rest of campus. They are also continuing with projects and events to involve the HRC in community outreach.
- Elisa LeSieur informed us of the next upcoming pre-collegiate event on campus when we will be hosting the Charles Page High School on 04/22/2020. The campus will be visited by 400 students from 9:00am-1:30pm. Most of the workshops will take place in the North Hall, with 2 additional sessions in the HRC. Lunch will be in the Main Hall Commons. Elisa advised they are in need of staff members who are 1st generation college students to serve on an information panel for these types of conferences. Elisa also shared that her advisor role will be shifting here soon to focus solely on business advisement. This will mean a position will be available for someone to do 50% conference coordination and 50% advising for OSU Tulsa.
- Marcia Winder announced they are currently working on nominations and selection of this year’s Faculty Awards that will be presented in the fall. She also shared they will continue to rent graduation regalia to faculty for the Spring Commencement ceremony.
- Kathy Williams was happy to report that their “coffee and college chats” are a big hit with the public that are interested in attending college. People are responding well to their social media posts about where and when they will be holding the chats with recruiters. These chats involve both undergraduate and graduate programs. In the month of April they will be releasing pre-recorded graduate chats to focus on topics such as admission to graduate school and how to be successful once in the graduate program. They are also developing a “couch conversation” event with graduate students to give advice on the do’s and don’ts of graduate school.
- Candace Jackson with the library shared that OSU Tulsa Library has received national attention and requests for the use of their online photos from the Tulsa Race Massacre and their Route 66 collection. This includes inquiries from the New York Times, TNT network, BBC network, and doctoral students from Seattle Washington about the OSU Tulsa Library archives. Our library also provided a photo of Black Wall Street prior to the riot that is featured on a piece about African American business pioneers on Bloomberg.com. Another photo is also included in the “Men of Change” travelling Smithsonian Museum exhibit. This exhibit will be coming to the Gilcrease Museum 09/17/2020-01/17/2021.

7. Next meeting will be held March 26th at 12:00pm in the Executive Boardroom.