

## Minutes

### Staff Advisory Council Meeting

October 28<sup>th</sup>, 2021

12pm - 1pm

Campus Life (NH 103)

Member Attendees: Tom Thorisch, Alicia McClendon, Candace Jackson, Margaret Perdue, Chantele Ward, Karen Castle, Sherry Clegg, (JJ from the background)

- I. Approval of September 2021 Meeting Minutes
  - a. Motion to approve – Karen Castle
  - b. Motion seconded – Alicia McClendon
  - c. Minutes approved
- II. First Meeting with Candace Jackson in the role of SAC President
  - a. Discussion points –
    - i. Grow SAC on Tulsa campus
      1. Staff participation
    - ii. Some ideas explored how to do some staff activities Monday or Tuesday before Thanksgiving.
    - iii. Topeca Coffee
    - iv. Cobbler Mom
    - v. Ugly Christmas Sweaters in December
- III. Jeanette Mendez, Professor, Interim Provost of Academic Affairs
  - i. Discussion points -
    1. Dr. Mendez will be on Tulsa campus on Fridays.
- IV. Department Reports
  - a. Library
    - i. Lynn Wallace: the Tulsa Ballet reached out this summer to visit the Ruth Sigler Avery Collection.
    - ii. The library added to Jennifer Archibald’s research (choreographer) and her process in creating this work.
    - iii. <https://tulsaballet.org/breakinbricks/> A dance and multi-media performance
    - iv. Photos and filming in “temporary” library and conversation with Jennifer Archibald, the choreographer, this summer is on the “making of” video:
      1. Our collection of photographs may be incorporated in the ballet.
      2. <https://youtu.be/zT45KM6i3ew>
  - b. Marketing
    - i. Working on campus events

1. Hispanic conference
2. Alumni filming on campus
3. Marketing the accounting program

c. Advising

- i. Working with early prospective students.
- ii. November 15 will be the first transfer and registration day.

d. Campus/Student Services

- i. Blood drive November 2
- ii. Next flu shots available November 4.

e. United Way

- i. Drive starts Friday, Nov. 12<sup>th</sup>.
  1. Chick Fil A Sandwich pick ups
- ii. Department baskets due by 10am on Nov. 12<sup>th</sup>
- iii. Gifts and freebies are coming in a bit slowly
- iv. If anyone is interested to bake goodies and donate, please contact Candace Jackson
  1. [Candace.jackson@okstate.edu](mailto:Candace.jackson@okstate.edu)

f. HRC

- i. Working with Tulsa Innovation Labs.
- ii. Slight leadership shift of responsibilities with Dr. Singh and Dr. Smay

g. Administration

- i. Staff Christmas Party
- ii. Thursday, December 2<sup>nd</sup> at 3pm

V. Next Meeting – December 16<sup>th</sup>, 2021

- a. No November meeting
- b. Location TBA