

Minutes

Staff Advisory Council Meeting

September 30th, 2021

12pm - 1pm

Tulsa Room

w/Zoom Meeting Link

Member Attendees: Oliva Woody, Tom Thorisch, Alicia McClendon, Candace Jackson, Margaret Perdue, Chantele Ward, Karen Castle, Alnetta Morris, Sherry Clegg, Mark Busenburg

Guest attendees: Kim McCrackin, SVP Chris Bengé, Jessica Hendricks

- I. Approval of September 2021 Meeting Minutes
 - a. Motion to approve – Tom Thorisch
 - b. Motion seconded – Candace Jackson
 - c. Minutes approved
- II. Senior Vice Present, OSU Tulsa, Chris Bengé
 - a. Discussion points –
 - i. SVP Christ Bengé introduced himself to the council and discussed his vision for OSU Tulsa.
 1. Graduate of OSU Tulsa
 2. Working on settling into new position
 - a. Promotes open door policy in senior administration office
 3. Building maintenance and growth on campus is a focus
 - a. Projects include finishing up work on new library
 4. Long standing history of leadership in Oklahoma
 - a. Background in political and business community
 5. Currently involved in Braver Angels organization, which prompts civility in politics
 - a. Hoping to bring some involvement into student organizations
 6. Announced – new Trustee for OSU Tulsa has been selected
 - a. Unable to name until formal announcement
- III. Jessica Hendrick – Coordinator, Career Services
 - i. Discussion points -
 1. Career Services at OSU Tulsa offers a variety of services
 - a. Some are being underutilized
 - b. Offers six (6) to ten (10) events every semester
 2. Provides assistance with resumes, cover letters and CVs
 3. Mock interviews
 - a. Often conducted with the assistance of HR faculty to provide real-world feedback

4. Some targeted job search assistance
5. Career Closet project
 - a. Allows students to select then keep business attire
 - b. Students need to contact Career Services to schedule an appointment
 - i. Jessica Hendricks will work with marketing department to send out available appointments for Career Closet and resume help, before Oct. 7th, Career Fair.
6. Hireosugrads.com
 - a. Website shows job listing for each OSU campus
 - b. Offers three (3) free career assessment tools
 - c. Three (3) paid career assessment tools
7. Upcoming Career Fair –
 - a. October 7th, 2021
 - b. 230pm – 430pm
 - c. In – person event located in the Main Hall of the OSU Tulsa Campus
 - d. Free head shots provided for all faculty, staff and students

IV. OSU Boo

- a. Discussion points -
 - i. Event will be held on Thursday, Oct. 28th, 2021, in lieu of formal meeting
 - ii. SAC will tour offices for judging
 1. Any staff interested in touring are welcome to join on walk
 - iii. Decorating Contest
 1. Favorite Decorations – (1) winner
 - iv. Costume Contest
 1. Favorite costume – (1) winner
 - v. President Oliva Woody to work with Marketing to send out info

V. Department Reports

- a. HRC
 - i. Several tours scheduled with industry partners
 - ii. Updates on possible collaborations to follow as information becomes available
- b. Marketing
 - i. Marketing working with Community Engagement team to finalize plans for the Nov. 10 Hispanic Pre-Collegiate Conference
 - ii. Working closely with recruitment and program coordinators to find out different ways to promote programs and brainstorming video ideas
 - iii. Working on supporting departments in promoting upcoming events
- c. TRHT

- i. Changing the Narrative will be October 19th from 12 p.m. to 1 p.m. – the topic will be cancel culture. The event is available via Zoom or Facebook Live.
- d. Student Services
 - i. Come Learn the Thriller Dance! Friday, October 15th at 5:30 p.m. in the Wellness Center.
 - ii. Tail Waggin’ Tuesdays with Jasper: October 12th and 26th in Campus Life (NH 103) and the Wellness Center
- e. United Way
 - i. UW Committee has its first meeting on Monday, October 4th.
- f. Library
 - i. Working with Alnetta Morris to find new homes for items from the curriculum collection.
 - ii. RD is improving physical access to the children’s collection, shelf shifting. Fall leisure books arriving.
- g. Administration
 - i. Upcoming events meeting with CHS to see which events we could share and which events should stay separate.
- h. Community Engagement
 - i. Events Coming up
 - 1. October 22, 2021 McLain High School Pre-Collegiate Conference
 - 2. October 26, 2021 Early Learning Works Literacy
 - 3. November 5, 2021 Jenks Pre-Collegiate Conference
 - 4. November 10, 2001 Si Se Puede Hispanic Pre-Collegiate Conference
 - 5. November 11, 2021 Veterans Day Program & Reception
 - 6. November 22, 2021 Community Pre-Collegiate Conference
- i. Advising
 - i. Ready to start spring enrollment advising appointments.
 - ii. The first day of student registration is November 1 and goes on from there, with their enrollment dates based on their overall credit hours.
 - iii. Staff attended TCC’s Transfer Thursday on October 30, an event to facilitate communication between OSU-Tulsa and TCC advisors.
 - 1. Dr. Rosemary Avance gave a presentation over our Strategic Communication: Entertainment Media degree.
 - 2. Sherry Clegg spoke about our Public Health program.
- j. IT
 - i. Windows 11 is coming in 2022, some older machines won’t work with it.
 - ii. Efforts to promote cloud storage in One Drive.
 - iii. Skype will be phased out.
 - iv. IT is promoting Windows teams, including meeting and videoconferencing.

VI. Next Meeting – October 28th, 2021

a. Location TBA