

## Academic Calendar/Refund Dates Fall 2021 (16 week courses only)

Students who wish to enroll in a short course must enroll before the start of the course. Proportionate drop and withdrawal dates apply to block and short courses. Go to <https://registrar.okstate.edu> and click on "Short Courses with Unique Drop/Add Deadlines."

### Fall Pre-Session (Part of Term 4)

Classes begin **Monday, Aug. 2**  
Classes end **Friday, Aug. 13**

### Fall 16-Week Term (Part of Term 1)

Last day to enroll without \$50 late enrollment fee **Friday, Aug. 13**  
Classes begin **Monday, Aug. 16**

**Fall Term 100% Refund, Nonrestrictive Drop/Add Deadline\*** **Monday, Aug. 23**

**Fall Term partial Refund, Restrictive Drop/Add Deadline\*** **Friday, Aug. 27**

University Holiday (OSU-Tulsa closed)\*\* **Monday, Sept. 6**  
Six week grades due from faculty **Wednesday, Sept. 29**

Deadline to file graduation application online (for name to appear in the fall commencement program) (Stillwater only) **Monday, Nov. 1**

**Fall Term W Drop/Withdraw deadline\*** **Friday, Nov. 5**

**Fall Term W/F Withdraw Deadline\*** **Friday, Nov. 19**

Students' Fall break (No classes) **Monday-Wednesday, Nov. 22-24**

University holiday (OSU-Tulsa closed) **Thursday-Friday, Nov. 25-26**

Pre-finals Week **Monday-Friday, Nov. 29-Dec. 3**

Classes end **Friday, Dec. 3**

Finals Week # **Monday-Friday, Dec. 6-10**

Commencement, OSU-Stillwater campus **Fri.-Sat., Dec. 10-11**

Final grades due electronically from faculty by noon **Wednesday, Dec. 15**

# Examination schedule can be found at [registrar.okstate.edu/exams](https://registrar.okstate.edu/exams)

#### \*Drop/Add and Withdraw Deadline Details:

##### 100% Refund, Nonrestrictive Drop/Add Deadline:

- add a course (nonrestrictive)
- drop a course with 100% refund and no grade

##### Partial Refund, Restrictive Drop/Add Deadline:

- add a course (requires instructor and advisor signatures)
- drop a course with partial refund and grade of "W" (requires advisor signature)

##### W Drop/Withdraw Deadline:

- drop a course with automatic grade of "W" (requires advisor signature)
- withdraw from all classes with automatic grades of "W" (requires completed Withdrawal Form)

##### W/F Withdraw Deadline:

- withdraw from all courses with assigned grades of "W" or "F" (requires completed Withdrawal Form)

\*\*A University holiday falls within this session. If the scheduled classes do not meet, additional class time or assignments may make up the difference.

## Helpful Telephone Numbers

### OSU-Tulsa Campus

Main Number.....918-594-8000  
Undergraduate Admissions.....918-594-8020  
Graduate Admissions.....918-594-8445  
Advisors.....918-594-8271

### BOB Shuttle Information & Reservations

Tulsa Number.....918-594-8332  
Stillwater Number.....405-744-7100  
Bursar's Office.....918-594-8320  
Campus Life.....918-594-8450  
Career Services.....918-594-8353  
CLEP Exams.....918-594-8232  
Counseling Psychology Clinic.....918-594-8568  
Enrollment Services.....918-594-8020  
Financial Aid.....918-594-8273  
Information Technology Help Line.....405-744-4357  
International Student Services.....918-594-8202  
Library.....918-594-8130  
Minority Support Services.....918-594-8234  
OKEY Account.....405-744-4357  
OSU-Tulsa Police.....918-594-8123  
Prospective Student Services.....918-594-8355  
Speech-Learning-Hearing Clinic.....918-594-8573  
Student Organizations Information.....918-594-8450  
Testing Center.....918-594-8232  
Tutoring Services.....918-594-8232  
University Store Information.....918-594-8252  
Wellness Center.....918-594-8126

Need to schedule an appointment with an academic adviser?  
Log on at [star.okstate.edu](https://star.okstate.edu)

**Graduating in December?** You must file a graduation application online by **Monday, November 1** to have your name appear in Stillwater's fall commencement program.

Log in to [my.okstate.edu](https://my.okstate.edu), Self Service, and select 'Apply to Graduate' from the Student Records menu.

OSU-Tulsa holds a commencement ceremony in spring ONLY. For more information, visit [tulsa.okstate.edu/graduation](https://tulsa.okstate.edu/graduation). OSU-Tulsa students may walk in Stillwater's commencement ceremony.



# TULSA

Oklahoma State University-Tulsa  
700 N. Greenwood Avenue  
Tulsa, OK 74106-0702

918-594-8000  
[tulsa.okstate.edu](https://tulsa.okstate.edu)



# TULSA

## Enrollment Guide Fall 2021

### Transfer Days April 8 & May 12

Last day to enroll without late fee	Aug. 13
First day of classes	Aug. 16
Last day to enroll (nonrestrictive)	Aug. 23

[tulsa.okstate.edu](https://tulsa.okstate.edu)

## Fall 2021 Enrollment Schedule

Graduate students may select any of the enrollment periods below.

Date to Enroll	Graduation/Retention Credit Hours Earned
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### Priority & Graduate Students

March 22	All priority & graduate students
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### Seniors

March 23	115 or more
March 24	110 or more
March 25	105 or more
March 26	100 or more
March 29	90 or more

### Juniors

March 30	85 or more
March 31	80 or more
April 1	75 or more
April 2	70 or more
April 5	65 or more
April 6	60 or more

### Sophomores

April 7	50 or more
April 8	Transfer Day or 50 or more
April 12	50 or more
April 13	40 or more
April 14	30 or more

### Freshmen

April 15	20 or more
April 16	20 or more
April 19	15 or more
April 20	10 or more
April 21	Open for everyone (and non-degree seeking)

**\*New transfer students** will begin the enrollment process with OSU-Tulsa Prospective Student Services, North Hall 130, 918-594-8355. **Transfer Days are April 8 and May 12.**

Visit [tulsa.okstate.edu/transferdays](https://tulsa.okstate.edu/transferdays) to register for Transfer Days.

**Enrollment Services open Monday-Thursday, 8 a.m. - 6 p.m. Friday, 8 a.m. - 5 p.m.**

## Fall 2021 Final Exam Schedule

### Monday, Dec. 6

8-9:50 AM	10-11:50 AM	2-3:50 PM	6-7:50 PM	8-9:50 PM
If your class meets: MWF 8:30 am	If your class meets: MWF 11:30 am	If your class meets: MWF 2:30 pm MW 2:30 pm	If your class meets: MONDAY EARLY EVENING* or MWF 4:30 pm MW 4:00 pm	If your class meets: MONDAY NIGHT**

### Tuesday, Dec. 7

8-9:50 AM	10-11:50 AM	2-3:50 PM	6-7:50 PM	8-9:50 PM
If your class meets: TR 7:30 am	If your class meets: TR 10:30 am	If your class meets: TR 1:30 pm	If your class meets: TUESDAY EARLY EVENING* or TR 4:30 pm	If your class meets: TUESDAY NIGHT**

### Wednesday, Dec. 8

8-9:50 AM	10-11:50 AM	2-3:50 PM	6-7:50 PM	8-9:50 PM
If your class meets: MWF 9:30 am	If your class meets: MWF 12:30 pm	If your class meets: MWF 3:30 pm	If your class meets: WEDNESDAY EARLY EVENING* or MWF 5:30 pm	If your class meets: WEDNESDAY NIGHT**

### Thursday, Dec. 9

8-9:50 AM	10-11:50 AM	2-3:50 PM	6-7:50 PM	8-9:50 PM
If your class meets: TR 9:00 am	If your class meets: TR 12:00 pm	If your class meets: TR 3:00 pm	If your class meets: THURSDAY EARLY EVENING* or TR 6:00 PM	If your class meets: THURSDAY NIGHT**

### Friday, Dec. 10

8-9:50 AM	10-11:50 AM	2-3:50 PM	6-7:50 PM	8-9:50 PM
If your class meets: MWF 7:30 am MW 8:00 am	If your class meets: MWF 10:30 am	If your class meets: MWF 1:30 pm	If your class meets: FRIDAY EARLY EVENING*	If your class meets: FRIDAY NIGHT**

\*Early Evening Exams – Classes that begin at or after 4 p.m. but before 6 p.m.

\*\*Night Exams – Classes that begin at or after 6 p.m.

Exam Locations – with the exception of common finals, the location of the final exam is the regular meeting place of the class.

Saturday Classes – Exams for classes meeting on Saturday will be held on the Saturday morning at the end of finals week (time determined by instructor).

Final exam schedule is subject to change. Check [registrar.okstate.edu/class\\_schedule\\_short\\_courses/exams.html](https://registrar.okstate.edu/class_schedule_short_courses/exams.html) for updates.

## Registration and Enrollment

1. Find your expected enrollment/registration date for the upcoming semester in this enrollment guide.
2. Schedule a meeting with your academic advisor to plan your class schedule. You won't be able to enroll until your advisor clears you for registration. Contact your advisor early, as advising appointments fill quickly.
3. From Student Self Service, check **Student Profile** to see if you are eligible to register for classes. This site will notify you of factors that may prevent you from being eligible to register, such as enrollment status, academic standing and holds.
4. Accessing **Prepare for Registration** (under Registration) will allow you to view registration permits/overrides that have been granted to you.
5. You can plan your schedule in Self Service using **Plan Ahead** under the Registration menu. Plans created here will be available when you register for classes (on the Plans tab).
6. If you register in a class with variable credit hours, it will default to the lowest number of credit hours. Use the **Schedule and Options** tab of Registration to change credit hours in a variable credit class. Detailed instructions can be found at [registrar.okstate.edu/registration\\_enrollment/osu\\_registration\\_system.html#change](https://registrar.okstate.edu/registration_enrollment/osu_registration_system.html#change).
7. Find more details on Self Service Registration at [registrar.okstate.edu/registration\\_enrollment/osu\\_registration\\_system.html](https://registrar.okstate.edu/registration_enrollment/osu_registration_system.html).
8. Find instructions for viewing your class schedule in various ways at [registrar.okstate.edu/banner\\_students/banner\\_view\\_my\\_class\\_schedule\\_students.html](https://registrar.okstate.edu/banner_students/banner_view_my_class_schedule_students.html).

**Notice to first-semester students:** Credit earned by examination (such as AP or CLEP) will be recorded on a student's OSU transcript with a neutral grade of "CBE-P" (Pass) if the student earns the equivalent of a "C" or better on the examination. No grade is recorded if the student fails the exam.