Getting Started with the Cornerstone Learning Management System (LMS)

- The website uses your O-key login and works best from Google Chrome or Firefox.
- Do Not use Internet Explorer.
  - Copy and paste http://talent.okstate.edu or type talent.okstate.edu into the address bar
  - Click “Enter” and Log in using your O-key

- Reach Campus landing page (OSU-Center for Health Sciences or OSU-Tulsa)

- The Learning landing page includes:
  - Learning tab, search bar, my inbox, my transcript and browse for training
TRAINING OPPORTUNITIES

To search for **upcoming training:**

- Click in the Search bar at the top of page and enter the title or a portion of the title and click enter.
  - Search in top right search bar for example "customer service"
  - Select course example “Customer Service Fundamentals”
  - Select “Request” and it will add to “My Transcript”

**Online training includes e-learning opportunities.**

**KEY**

- Live events are instructor led training held in classrooms.
- The Curriculum option allows you to enroll in a certificate program.
- Course materials may be available for various training opportunities.

**OR...**

- Click the Learning tab, select Events Calendar, or Browse for Training
  - Events calendar is an expanded version of the landing page calendar
  - Browse for training allows you to view a catalog. You can sort by:
    - online training, live event, curriculum, or material.
  - You can also sort by date range, location, most recently added or keyword in the top right search bar.

If you are having trouble, please contact Human Resources at 918-594-8221 or email tulsa.hr@okstate.edu